

BY-LAW NO. 17-01

- of -

THE RURAL MUNICIPALITY OF SPRINGFIELD


Being a By-Law of the Rural Municipality of Springfield to revise and update the fees payable to the RM of Springfield for municipal services rendered under the authority of The Municipal Act, The Planning Act and the by-laws of the municipality.

WHEREAS the Council of the Rural Municipality of Springfield deems it advisable to include in one by-law the fees and charges payable to the municipality for certain services rendered by officers and employees of the municipality.


THEREFORE BE IT RESOLVED that the council of The Rural Municipality of Springfield, in open meeting assembled, enacts as follows:

1. THAT this by-law shall be known as the Fees and Charges By-law.
2. THAT the fees and charges payable to the Rural Municipality of Springfield for services rendered by officers and employees of the municipality shall be as set out in Schedule "A".
3. THAT Council from time to time, by resolution, may amend the schedule attached to this by-law.
4. THAT the fees and charges set out in the schedule attached to this by-law shall take precedence over any other by-law.
5. THAT any unpaid fees or charges owed to the Rural Municipality of Springfield by any tax payer including any penalties related thereto as well as any fines imposed on the taxpayer may be added to the taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by the Municipal Act, L.M. 1996 c. 58.
6. THAT this by-law shall come into force and effect April 1, 2017.

DONE AND PASSED as a by-law of The Rural Municipality of Springfield assembled in Oakbank, in Manitoba, this 28th day of March, A.D. 2017.



Bob Bodnaruk
Reeve



Russell Phillips
Chief Administrative Officer

READ a first time this	10 th day of January, A.D. 2017
READ a second time this	28 th day of March, A.D. 2017
READ a third time this	28 th day of March, A.D. 2017

Schedule "A" to By-law No. 17-01 – General Administration Services

Tax and Utilities

Tax Certificates	\$35.00
Property Search	\$25.00
Tax Penalties	1.25% monthly
Tax Sale Notification	\$50.00
Returned Cheque Policy	\$20.00 1 st offence \$25.00 2 nd offence \$35.00 3 rd offence

Animal Control

Dog licensing	\$5.00 each altered dog \$10.00 1 st unaltered dog \$20.00 2 nd unaltered dog \$30.00 3 rd unaltered dog \$50.00 each additional dog
Replacement License	\$1.00 each
Dog Fine	\$25.00 1 st fine \$50.00 2 nd fine \$100.00 3 rd fine

General Office

Lottery License	1% of value of prizes
Photocopies	\$0.20 page
Record Search	\$35.00/hour, plus copying and printing charges (minimum 1 hour charge)
Colored RM Maps	\$5.00
Black & White Maps	N/C
New Land Leases	\$2.00 per acre (marginal pasture, bush) \$3.00 per acre (pasture land) \$35.00 per acre (farmable land)
Aggregate Mining License	\$200.00
Aggregate Transport License	\$200.00

Elderly Persons Housing

Rent	\$416.50 Single
Rent	\$537.95 double
Parking	\$12.00 per month
Damage Deposit	½ months rent

(Annual increases as per Provincial Residential Tenancies guidelines will apply)

Planning & Development

Building & Development Permits

Single Family Dwellings, Multi-Family Dwellings & Cottages

Site Development	\$85.00
Changes or Revisions to plan	\$155.00
New Construction & Additions	\$0.50 square foot
Attached Garages	\$0.33 square foot
Mobile Homes	\$0.40 square foot
Replacement of Foundation	\$0.32 square foot
Rebuild or Repairs due to Fire	\$0.26 square foot
Wood Stove & Fireplace Installation	\$150.00
Major Renovations (interior & exterior)	\$200.00
Minor Renovations (basement finishing etc.)	\$75.00
Development Permits for structures equal to or greater than 6458 square feet (600 sq. meters)	0.25% of building construction value
Change-in-Use	\$100.00
Work not ready for inspection at the time requested	\$75.00
Work has been covered and inspector is unable to perform or complete the required inspection as per the conditions of the issued permit	\$500.00
Each inspection of an installation made after the Permittee has been notified of defects in the installation and where upon such subsequent re-inspection it is found that the defects have not been remedied	\$75.00
Additional inspections above the allotted number of inspections	\$75.00

Commercial, Industrial & Institutional Buildings

Site Development	\$175.00
New construction & additions less than 6458 sq. ft.	\$0.55 square foot
Renovations	\$300.00
Rebuild or Repairs due to Fire	\$0.26 square foot
Occupancy Permit	\$150.00
Interim Occupancy Permit	\$150.00 plus \$2,000 deposit
Occupancy Permit for change in Occupancy only (no building permit issued)	\$100.00
Development permits for structures equal to or greater than 6458 square feet (600 sq. meters)	0.30% of building construction value
Change-in-Use	\$150.00

Accessory Buildings & Structures

New construction & Additions	
100 to 250 square feet	\$50.00 plus 0.33/square foot
Over 250 square feet	\$0.33/square foot
Canvas & tent type structures	
100 to 250 sq. ft.	\$50.00 plus 0.33/square foot
Over 250 square feet	\$0.33/square foot
Buildings less than 100 square feet which do not create a hazard	N/C
Swimming pools (above ground pools & hot tubs)	\$200.00
Swimming pools (in ground)	\$200.00
Soft sided pools holding less than 2420 liters of water	\$80.00
Decks, porches, sunrooms, gazebos	\$160.00
Wind Turbine, Wind Mill or similar structure (on a structural foundation)	\$100.00
Communication Tower	\$300.00
Change-in-Use	\$100.00

Agricultural Buildings (Development Permits)

Barns, Stables (Animal Housing)	\$160.00
Riding Arenas	\$200.00
Farm storage buildings & structures (excluding granaries, silo, etc.)	\$125.00

Moving or Relocation Permits (whole or in part)

Mobile Homes (CSA Z-240 standard)	\$160.00 plus mileage
Single Family Dwelling (within municipality)	\$160.00
Single Family Dwelling (inspections required outside municipality)	\$340.00 plus mileage
Accessory Buildings & Structures (within municipality)	\$80.00
Accessory Buildings & Structures (inspection required outside municipality)	\$160.00 plus mileage
Commercial & Industrial Buildings (within municipality)	\$260.00
Commercial & Industrial Buildings (inspection required outside municipality)	\$450.00 plus mileage

Demolition Permits (whole or in part)

Any type of structure	N/C
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Plumbing Permit

Fixture Drain	\$18.00 each
Floor Drain	\$18.00 each

Grease, oil, mud, sand or other interceptor	\$55.00 each
Minimum charge for plumbing permit	\$100.00

Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.

Whenever a permit is revoked under the provision of the building by-law, no portion of the permit fee shall be refunded.

Any building or structure classified Temporary shall be the set rate listed above for said building or structure divided by 1/24 and multiplied by the number of months the structure will remain on the site. (permit fee(s) x 1/24 x number of months (max. months of 12)

Permit refunds will apply when the permit is requested in writing to be cancelled which will be subject to a 25% or a minimum \$100.00 administration fee.

The Department Head of the Planning & Development Department may in special circumstances waive, reduce, adjust or grant a refund of all or part of the fee(s) and/or levies.

Additional Inspections (above the allotted number of inspections) related to a development or building permit during regular municipal working hours \$80.00 per site visit.

Driveway Access Permit

Driveway Access Permit	\$175.00
Extension or modification of existing driveway Access	\$125.00
Temporary Driveway Access (seasonal, and must be removed no later than October 31 st of that year)	\$80.00 plus Letter of Credit or Deposit amount for reclamation to natural state

Lot Grading Permit

Includes lot grade for structure & final lot grade inspection)

Lot Grade Permit (includes final Lot Grade)	\$355.00
Lot Grade Permit for accessory buildings greater than 200 sq. ft. (includes final lot grade)	\$170.00
Lot Grade Permit for accessory buildings 200 sq. ft. or less and/or with a wood floor	\$85.00
Additional request for lot grades	\$80.00 per additional site visit

Sewer & Water Permit & Meter

¾" Meter Size	\$738.00
1" Meter Size	\$983.00
1.5" Meter Size	\$1,639.00

2" Meter Size \$1,899.00
 Fees include cost of meter, backflow prev., angle valve, tail piece, flange kit, GST, service inspection costs, meter inspection costs and administration fees.

Civic Addressing

New Reflective Blade
 (with numbering) post & accessories \$80.00
 New Reflective ½ Blade \$40.00
 Replacement Reflective Blade (with numbering) \$50.00
 Replacement Reflection ½ Blade \$40.00
 Replacement Post \$40.00
 Installation of Blade and/or Post \$250.00

Sign Permits

Fascia Signs \$125.00
 Free Standing (pylons) Signs \$130.00
 Roof Top Signs \$130.00
 Projection Signs \$130.00
 Awning, Canopy Marquee Signs \$130.00
 Sign Types Not Listed \$130.00
 Mobile Signs \$40.00 per sign/per month
 Temporary Mobile Sign Permits N/C
 Replacement of sign inserts N/C

Planning Fees Various

Zoning Variance \$300.00
 Minor Variance by Development Officer \$200.00
 Conditional Use \$450.00
 Rezoning \$1,500.00 (plus advertising costs)
 Zoning By-law Amendment \$1,500.00 (plus advertising costs)
 Development Plan Amendment \$1,500.00 (plus advertising costs)
 Street Name Change \$1000.00 plus advertising costs
 Removal of Building Restriction Agreement \$200.00 plus legal & consulting fees
 Zoning Agreement Amendment \$300.00 plus legal & consulting fees
 Development Agreement Amendment \$300.00 plus legal & consulting fees

Subdivision (Fees and Levies)

Pre-application meeting N/C
 Subdivision Application Fee \$325.00
 Administrative Fee (with newly created lots or units) \$275.00, plus \$275.00 for each additional lot created after the first new lot

Development Agreement, Servicing Agreement \$750.00 plus actual costs for legal, consulting, engineering & advertising costs, plus \$10,000.00 Deposit
 Zoning Agreement and related documents

Road Closing or Opening By-law \$265.00 plus actual costs for legal,

consulting, engineering & advertising costs

Capital Lot Levy \$1,000.00 per new lot and/or unit created
(for Emergency Services, Transportation Services,
Environmental Health, Recreation & Cultural Services)

Capital Contribution Levy \$1,500.00 per new lot and/or unit created
(for the fully serviced settlements of Oakbank,
Dugald & Anola to maintain street lighting, street
paving, sidewalks, storm sewers & drainage swales)

Capital Water Levy \$5,200.00 per Residential Equivalent
(for the fully serviced settlements of Oakbank, Unit (REU) per unit/lot
Dugald & Anola towards water supply and treatment
& distribution)

Capital Sewer Levy \$4,000.00 per Residential Equivalent
(for the fully serviced settlements of Oakbank, Unit (REU) per unit/lot
Dugald & Anola towards sanitary sewers, treatment
& collection)

Capital Signalization/Traffic Control Levy \$350.00 per new lot and/or unit created
(for the fully serviced settlements of Oakbank,
Dugald & Anola towards signalization/traffic
control within the Municipality)

Rural Wastewater Levy \$1,000.00 per Residential Equivalency
(lots not able to be connected to the Municipal Unit (REU) per unit/lot
sanitary sewer system, enabling capacity
within the Municipal lagoon)

Land Dedication Fees 10% of assessed value of land (as per
Planning Act)

Licenses

Commercial & Industrial Business License N/C – to be placed on the business
assessment roll

Home Occupation/Home Industry License (annual
review) (no charge for first year if in conjunction
with a Conditional Use approval) \$100.00

Home Occupation/Home Industry License (after
July 1) \$50.00

Transient Trader (Hawker's) License \$250.00

Auction License \$40.00 per auction/\$100.00 per year

Kennel License \$75.00

Reproduction of Business License \$50.00

Motor Vehicle Branch –Dealer Permit Letter \$80.00

Special Services – Planning Office

Photocopying

- i. 8.5"x 11" \$0.20 per page
- ii. 11"x 17" \$0.20 per page

AutoCAD Base Maps, Grey scale aerial photo, Zoning Maps

- i. 8.5"x 11" \$5.00 per page
- ii. 11"x 17" \$10.00 per page
- iii. 24"x36" \$30.00 per page

Planning Documents & Correspondence

- i. Zoning By-law (current) \$75.00 per document
- ii. Zoning By-law (past editions) \$100.00 per document
- iii. Development Plan \$75.00 per document
- iv. Zoning Memorandums \$75.00
- v. Zoning Letter (verifying permitted land use) \$75.00

- vi. Outstanding Orders/Building Deficiency
letter (includes limited file search) \$75.00
- vii. Civic Address Letter \$40.00
- viii. Record Search \$35.00/hour, plus copying and
printing charges (minimum 1 hour
charge)

Building & Development Permit Documents & Correspondence

- i. Copy of building permit application form \$15.00
- ii. Copy of building permit inspection report \$25.00
- iii. Copy of building plans \$25.00 (plans less than 11"x 17")
- iv. Copy of building plans \$75.00 (plans greater than 11"x 17")

Recreation

- Summer Camps \$95.00 per week
- Kids workshops Range from \$5 - \$50 Cost depends on
supplies, location and staffing required
- Kids cooking class Range from \$30 - \$40 Cost depends on
supplies, location and staffing required
- Senior Bowling \$11.00
- Senior Shopping Trips \$5.00
- Senior Field Trips \$10.00
- Fitness Programs Range from \$10 - \$30 depending on supplies
and instructor

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- Individual Medical Appointments \$30.00

Group Charter under 5	\$50.00
Group Charter 5 or more	\$50.00
Loaded km (medical)	\$0.65
Loaded km group under 5	\$0.65
Loaded km 5 or more	\$0.85
Waiting Time	Driver's Hourly Rate

Protective Services

Police Services

Special Duty Rates

Police Constable	\$75.00 hour
Civic Holiday	\$150.00 hour
Police Vehicle	\$55.00 hour

Fire Services

Engine Company (4 Firefighters)	\$490.00 hour
Tanker Company (2 Firefighters)	\$450.00 hour
Tanker Tender (2 Firefighters)	\$400.00
Rescue (2 Firefighters)	\$420.00 hour
Squad Company (4 Firefighters)	\$390.00 hour
Quad/Trailer (1 Firefighter)	\$125.00 hour
F9 – Fire Chief Truck	\$55.00 hour
Personnel	\$65.00 hour

Public Works

Equipment Charge-out Rates	Current Manitoba Heavy Construction Association rates
Labourer Custom Work Rates –Regular	\$35.00 per hour
Labourer Custom Work Rates – Overtime	\$52.50 per hour
Culvert Installation	\$3,150.00 (minimum)
Culvert Extension (new installation only)	\$70.00 per additional foot (450 mm)
Culvert Extension (existing culverts)	\$90.00 per additional foot (450 mm)
Sale of Culvert – New	Cost plus 10%
Sale of Culvert – Used	½ new cost plus 10%
Sand permits at Pit	\$2.50 cubic yard
Gravel Permits at Yard	
Sand	\$5.50 cubic yard
Dust Abatement	\$0.47 linear foot
Sanding	Equipment rate as above plus \$25.00 cubic yard

Engineering

GPS Survey Crew	\$ 85.00 per hour plus vehicle costs
CAD Design & Drafting	\$ 85.00 per hour
Office Equipment	\$ 5.00 per hour
Administration fee on services with the exception of permits	10%