

**BY-LAW NO. 21-14**

- of -

**THE RURAL MUNICIPALITY OF SPRINGFIELD**

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Being a By-Law of the Rural Municipality of Springfield to revise and update the fees payable to the RM of Springfield for municipal services rendered under the authority of The Municipal Act, The Planning Act and the by-laws of the municipality.

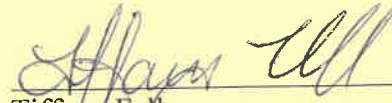
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**WHEREAS** the Council of the Rural Municipality of Springfield deems it advisable to include in one by-law the fees and charges payable to the municipality for certain services rendered by officers and employees of the municipality.

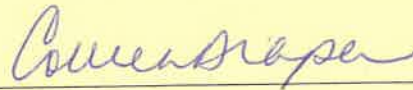
**THEREFORE BE IT RESOLVED** that the council of The Rural Municipality of Springfield, in open meeting assembled, enacts as follows:

1. THAT this by-law shall be known as the Fees and Charges By-law.
2. THAT the fees and charges payable to the Rural Municipality of Springfield for services rendered by officers and employees of the municipality shall be as set out in Schedule "A", effective third reading, and will be applied to the fiscal years 2021 and 2022.
3. THAT the fees and charges payable to the Rural Municipality of Springfield for services rendered by officers and employees of the municipality shall be as set out in Schedule "B", effective January 1, 2023.
4. THAT the fees and charges payable to the Rural Municipality of Springfield for services rendered by officers and employees of the municipality shall be as set out in Schedule "C", effective January 1, 2024.
5. THAT Council from time to time, by resolution, may amend the schedules attached to this by-law.
6. THAT the fees and charges set out in the schedules attached to this by-law shall take precedence over any other by-law.
7. THAT any unpaid fees or charges owed to the Rural Municipality of Springfield by any tax payer including any penalties related thereto as well as any fines imposed on the taxpayer may be added to the taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by the Municipal Act, L.M. 1996 c. 58.
8. THAT By-Law 17-01 be rescinded.

DONE AND PASSED as a by-law of The Rural Municipality of Springfield  
assembled in Oakbank, in Manitoba, this 5<sup>th</sup> day of October, A.D. 2021.



Tiffany Fell  
Mayor



Colleen Draper  
Chief Administrative Officer

READ a first time this 21st day of September , A.D. 2021

READ a second time this 5<sup>th</sup> day of October, A.D. 2021

READ a third time this 5<sup>th</sup> day of October, A.D. 2021

**Schedule "A" to By-law No. 21-14**

**Year: 2021/2022**

**General Administration Services**

| <b><u>Tax and Utilities</u></b> |                                 |
|---------------------------------|---------------------------------|
| Tax Certificates                | \$35.00                         |
| Property Search                 | \$25.00                         |
| Tax Penalties                   | 1.25% monthly                   |
| Tax Sale Notification           | \$50.00                         |
| Returned Cheque Policy          | \$20.00 1 <sup>st</sup> offence |
|                                 | \$25.00 2 <sup>nd</sup> offence |
|                                 | \$35.00 3 <sup>rd</sup> offence |

| <b><u>Animal Control</u></b>  |                               |
|---|-------------------------------|
| Service Dogs  | N/C                           |
| Dog licensing   | \$35.00 each (After 2021)     |
| Cat Licensing   | \$35.00 each (After 2021)     |
| Replacement License   | \$5.00 each                   |
| Dog Fine  | \$100.00 1 <sup>st</sup> fine |
|   | \$150.00 2 <sup>nd</sup> fine |
|   | \$200.00 3 <sup>rd</sup> fine |
| <p>The registration is valid for the life of the animal and a means by which a lost pet can be reunited with its owners.</p> <p>Households with multiple dogs will pay a onetime maximum amount of \$75. However each dog <i>must</i> be individually registered.</p> <p>Households with multiple urban cats will pay a onetime maximum amount of \$75. However each urban cat <i>must</i> be individually registered.</p> <p>Households with restricted animals will pay a onetime fee of \$35. However, an inventory must be provided annually or when the inventory changes.</p> |                               |

| <b><u>General Office</u></b>              |   |
|---|---|
| Lottery License                           | 1% of value of prizes   |
| Photocopies                               | \$0.20 page   |
| Record Search                             | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Colored RM Maps                           | \$5.00  |
| Black & White Maps                        | N/C   |
| Land Leases (2021) and Renewed Agreements | \$3.00 per acre (pasture land,  |

|                             |  |
|-----------------------------|--|
|                             | marginal pasture, bush)<br>\$35.00 per acre<br>(farmable/Cultivated land) And<br>applicable property taxes |
| Aggregate Mining License    | \$200.00   |
| Aggregate Transport License | \$200.00   |
| Credit Card Transaction Fee | 2% of the Transaction Amount   |

**Planning & Development**

|   |                    |
|---|--------------------|
| <b><u>Building &amp; Development Permits</u></b>  |                    |
| <b><u>Single Family Dwellings, Multi-Family Dwellings &amp; Cottages</u></b>  |                    |
| Site Development  | \$85.00            |
| Changes or Revisions to plan  | \$155.00           |
| New Construction, Additions & Secondary Suites  | \$0.50 square foot |
| Attached Garages  | \$0.40 square foot |
| Mobile Homes, Modular Homes & RTM's (If constructed off site)   | \$0.40 square foot |
| Replacement of Foundation   | \$0.35 square foot |
| Rebuild or Repairs due to Fire  | \$0.30 square foot |
| Wood Stove & Fireplace Installation   | \$150.00           |
| Major Renovations (interior & exterior)   | \$200.00           |
| Minor Renovations (basement finishing etc.)   | \$100.00           |
| Change-in-Use   | \$125.00           |
| Work not ready for inspection at the time requested   | \$75.00            |
| Work has been covered and inspector is unable to perform or complete the required inspection as per the conditions of the issued permit   | \$500.00           |
| Each inspection of an installation made after the Permittee has been notified of defects in the installation and where upon such subsequent re-inspection it is found that the defects have not been remedied | \$75.00            |
| Additional inspections above the allotted number of inspections   | \$75.00            |
| Confirmation Letter – Building Permit Closed  | N/C                |

|  |                    |
|--|--------------------|
| <b><u>Accessory Buildings &amp; Structures</u></b>               |                    |
| New construction & Additions                                     | \$0.30/square foot |
| Canvas & tent type structures                                    | \$0.30/square foot |
| Buildings less than 100 square feet which do not create a hazard | N/C                |
| Minor Renovations  | \$100.00           |
| Major Renovations  | \$200.00           |
| Swimming pools (above ground pools & hot tubs)                   | \$200.00           |

|   |          |
|---|----------|
| Swimming pools (in ground)  | \$200.00 |
| Soft sided pools holding less than 2420 liters of water                   | \$80.00  |
| Decks, porches, sunrooms, gazebos   | \$160.00 |
| Wind Turbine, Wind Mill or similar structure (on a structural foundation) | \$100.00 |
| Change-in-Use   | \$100.00 |

**Agricultural Buildings (Development Permits)**

|   |          |
|---|----------|
| Site Development  | \$85.00  |
| Barns, Stables (Animal Housing)                                       | \$160.00 |
| Riding Arenas   | \$200.00 |
| Farm storage buildings & structures (excluding granaries, silo, etc.) | \$125.00 |

**Moving or Relocation Permits (whole or in part)**

|  |                       |
|--|-----------------------|
| Mobile Homes (CSA Z-240 standard)  | \$160.00 plus mileage |
| Single Family Dwelling (within municipality)                                 | \$160.00              |
| Single Family Dwelling (inspections required outside municipality)           | \$340.00 plus mileage |
| Accessory Buildings & Structures (within municipality)                       | \$80.00               |
| Wheelchair Ramps or Lifts  | N/C                   |
| Accessory Buildings & Structures (inspection required outside municipality)  | \$160.00 plus mileage |
| Commercial & Industrial Buildings (within municipality)                      | \$260.00              |
| Commercial & Industrial Buildings (inspection required outside municipality) | \$450.00 plus mileage |

**Demolition Permits (whole or in part)**

|                       |     |
|-----------------------|-----|
| Any type of structure | N/C |
|-----------------------|-----|

**Plumbing Permit**

|   |              |
|---|--------------|
| Fixture Drain                               | \$18.00 each |
| Floor Drain                                 | \$18.00 each |
| Grease, oil, mud, sand or other interceptor | \$55.00 each |
| Minimum charge for plumbing permit          | \$100.00     |

Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.

Whenever a permit is revoked under the provision of the building by-law, no portion of the permit fee shall be refunded.

Any building or structure classified Temporary shall be the set rate listed above for said building or structure divided by 1/24 and multiplied by the number of months the structure will remain on the site. (permit fee(s) x 1/24 x number of months (max. months of 12)

Permit refunds will apply when the permit is requested in writing to be cancelled which will be subject to a 25% or a minimum \$100.00 administration fee.

The Department Head of the Planning & Development Department may in special circumstances waive, reduce, adjust or grant a refund of all or part of the fee(s) and/or levies.

Additional Inspections (above the allotted number of inspections) related to a development or building permit during regular municipal working hours \$80.00 per site visit.

Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.

**Commercial, Industrial & Institutional Buildings – Part 9 Structures**

|   |                               |
|---|-------------------------------|
| Site Development  | \$175.00                      |
| New construction & additions – Part 9                                     | \$0.75 square foot            |
| Renovations   | \$300.00                      |
| Rebuild or Repairs due to Fire  | \$0.35 square foot            |
| Occupancy Permit  | \$150.00                      |
| Interim Occupancy Permit  | \$150.00 plus \$2,000 deposit |
| Occupancy Permit for change in Occupancy only (no building permit issued) | \$100.00                      |
| Change-in-Use   | \$150.00                      |

**Commercial, Industrial & Institutional Buildings – Part 3 Structures**

|  |                     |
|--|---------------------|
| Base Fee   | \$750.00            |
| Plus Area Fee:                                   |                     |
| Group A – Assembly Occupancy                     | \$1.50/square foot  |
| Group B – Care, Treatment or Detention Occupancy | \$2.00/ square foot |
| Group C – Residential Occupancy                  | \$1.25/square foot  |
| Group D – Business & Personal Services Occupancy | \$1.35/square foot  |
| Group E – Mercantile Occupancy                   | \$0.25/square foot  |
| Group F1 – Industrial Occupancy                  | \$1.40/square foot  |
| Group F2 – Industrial Occupancy                  | \$1.00/square foot  |

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| Group F3 – Industrial Occupancy   | \$0.75/square foot   |
| Occupancy Permit  | \$300.00   |
| Interim Occupancy Permit  | \$150.00 plus \$5,000 deposit  |
| Occupancy Permit for change in Occupancy only (no building permit issued) | \$100.00   |
| Special & Unusual Structures – as Determined by Development Officer       | 1% of the first \$1 million in the value of work, and<br>0.6% of the remaining value of work, when the total value of the work exceeds \$1 million |
| Change-in-Use   | \$300.00   |

**Plumbing Permit – Part 3 Structures**

|   |              |
|---|--------------|
| Fixture Drain   | \$30.00 each |
| Floor Drain   | \$30.00 each |
| Grease, oil, mud, sand or other interceptor   | \$55.00 each |
| Minimum charge for plumbing permit  | \$200.00     |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council. |              |

**Driveway Access Permit**

|   |  |
|---|--|
| Driveway Access Permit  | \$175.00   |
| Extension or modification of existing driveway Access   | \$125.00   |
| Temporary Driveway Access (seasonal, and must be removed no later than October 31 <sup>st</sup> of that year) | \$80.00 plus Letter of Credit or Deposit amount for reclamation to natural state as per designated officer |

**Lot Grading Permit**

**Includes lot grade for structure & final lot grade inspection)**

|  |                                    |
|--|------------------------------------|
| Lot Grade Permit (includes final Lot Grade)  | \$600.00                           |
| Lot Grade Permit for accessory buildings greater than 200 sq. ft. (includes final lot grade) | \$200.00                           |
| Lot Grade Permit for accessory buildings 200 sq. ft. or less and/or with a wood floor        | \$175.00                           |
| Additional request for lot grades  | \$175.00 per additional site visit |

**Sewer & Water Permit & Meter**

|                         |        |
|-------------------------|--------|
| Sewer Connection Permit | \$5.00 |
|-------------------------|--------|

|   |            |
|---|------------|
| ¾" Meter Size   | \$900.00   |
| 1" Meter Size   | \$1,150.00 |
| 1.5" Meter Size   | \$1,875.00 |
| 2" Meter Size   | \$2,150.00 |
| Fees include cost of meter, backflow prev., angle valve, tail piece, flange kit, GST, service inspection costs, meter inspection costs and administration fees. |            |

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| <b><u>Transfer Station Access Card</u></b> |         |
| Transfer Station Card Replacement          | \$20.00 |

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| <b><u>Civic Addressing</u></b>                           |          |
| New Reflective Blade (with numbering) post & accessories | \$80.00  |
| New Reflective ½ Blade (with numbering)                  | \$40.00  |
| Replacement Reflective Blade (with numbering)            | \$50.00  |
| Replacement Reflection ½ Blade (with numbering)          | \$40.00  |
| Replacement Post   | \$40.00  |
| Installation of Blade and/or Post                        | \$250.00 |

|                               |                            |
|-------------------------------|----------------------------|
| <b><u>Sign Permits</u></b>    |                            |
| Fascia Signs                  | \$130.00                   |
| Free Standing (pylons) Signs  | \$130.00                   |
| Roof Top Signs                | \$130.00                   |
| Projection Signs              | \$130.00                   |
| Awning, Canopy Marquee Signs  | \$130.00                   |
| Sign Types Not Listed         | \$130.00                   |
| Mobile Signs                  | \$40.00 per sign/per month |
| Temporary Mobile Sign Permits | N/C                        |
| Replacement of sign inserts   | N/C                        |

|   |                                       |
|---|---------------------------------------|
| <b><u>Planning Fees Various</u></b>       |                                       |
| Multiple Zoning Variance (1-4 Lots)       | \$400.00                              |
| Multiple Zoning Variances (5-20 Lots)     | \$1,600.00                            |
| Multiple Zoning Variances (over 20 lots)  | \$2,000.00                            |
| Minor Variance by Development Officer     | \$200.00                              |
| Conditional Use                           | \$500.00                              |
| Zoning By-law Amendment (Rezoning)        | \$2,000.00 (plus advertising costs)   |
| Development Plan Amendment                | \$2,000.00 (plus advertising costs)   |
| Street Name Change                        | \$1,000.00 (plus advertising costs)   |
| Removal of Building Restriction Agreement | \$200.00 plus legal & consulting fees |
| Zoning Agreement Amendment                | \$400.00 plus legal & consulting fees |



|   |                                       |
|---|---------------------------------------|
| Development Agreement Amendment                     | \$400.00 plus legal & consulting fees |
| Secondary Plan Amendment (Same process as Rezoning) | \$2,000.00 (plus advertising costs)   |

| <b><u>Subdivision (Fees and Levies)</u></b>  |   |
|--|---|
| Pre-application meeting  | N/C   |
| Subdivision Application Fee  | \$325.00  |
| Administrative Fee   | \$300.00 per lot or unit within subdivision   |
| Development Agreement, Servicing Agreement, Zoning Agreement and related documents   | \$750.00 plus actual costs for legal, consulting, engineering & advertising costs, plus \$10,000.00 Deposit |
| Road Closing or Opening By-law   | \$265.00 plus actual costs for legal, consulting, engineering & advertising costs                           |
| Capital Lot Levy for Emergency Services, Transportation Services, Environmental Health, Recreation & Cultural Services)  | \$1,500.00 per lot or unit within subdivision   |
| Capital Contribution Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola to maintain street lighting, street paving, sidewalks, storm sewers & drainage swales)   | \$1,500.00 per lot or unit within subdivision   |
| Capital Water Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola towards water supply and treatment & distribution) <i>***A supplemental Water Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Water Capital Levy on the difference.***</i> | \$8,000.00 per Residential Equivalent Unit (REU) per lot or unit within subdivision                         |
| Capital Sewer Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola towards sanitary sewers, treatment & collection) <i>***A supplemental Sewer Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Sewer Capital Levy on the difference.***</i>   | \$5,000.00 per Residential Equivalent Unit (REU) per lot or unit within subdivision                         |

|  |  |
|--|--|
| Capital Signalization/Traffic Control Levy (for the fully serviced settlements of Oakbank, Dugald & Anola towards signalization/traffic control within the Municipality)   | \$350.00 per new lot or unit within subdivision                                      |
| Rural Wastewater Levy<br>(lots not able to be connected to the Municipal sanitary sewer system, enabling capacity within the Municipal lagoon) ***A supplemental Rural Wastewater Levy REU equivalent calculation will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Rural Wastewater Levy on the difference.*** | \$1,500.00 per Residential Equivalency Unit (REU) per lot or unit within subdivision |
| Automated Cart Based System Levy<br>(Units per Lot on the Urban/Rural Awarded Cart Based System Collection Routes) and Subject to Service  | \$300.00 per lot or unit within subdivision  |
| Land Dedication Fees   | 10% of assessed value of land (as per The Planning Act)                              |

| <b><u>Licenses</u></b>   |  |
|--|--|
| Commercial & Industrial Business License   | N/C – to be placed on the business assessment roll |
| Home Occupation/Home Industry License (annual review) (no charge for first year if in conjunction with a Conditional Use approval) | \$100.00   |
| Home Occupation/Home Industry License (after July 1)   | \$50.00  |
| Transient Trader (Hawker's) License  | \$300.00   |
| Auction License  | \$40.00 per auction/\$100.00 per year              |
| Reproduction of Business License   | \$50.00  |

| <b><u>Kennel License:</u></b>       |          |
|-------------------------------------|----------|
| Breeder Commercial                  | \$200.00 |
| Boarding/Training Commercial        | \$200.00 |
| Rescue                              | \$100.00 |
| Dangerous Dog License               | \$100.00 |
| Dangerous Dog Kennel Inspection Fee | \$100.00 |

| <b><u>Special Services – Planning Office</u></b> |                 |
|--|-----------------|
| Photocopying                                     |                 |
| 8.5"x 11"  | \$0.20 per page |

|  |   |
|--|---|
| 11"x 17"   | \$0.20 per page   |
| <b>AutoCAD Base Maps, Grey scale aerial photo, Zoning Maps</b>   |   |
| 8.5"x 11"  | \$5.00 per page   |
| 11"x 17"   | \$10.00 per page  |
| 24"x36"  | \$30.00 per page  |
| <b>Planning Documents &amp; Correspondence</b>   |   |
| Zoning By-law (current)  | \$75.00 per document  |
| Zoning By-law (past editions)  | \$100.00 per document   |
| Development Plan   | \$75.00 per document  |
| Zoning Memorandums   | \$100.00  |
| Zoning Letter (verifying permitted land use)   | \$75.00   |
| Municipal Property Search (verifying land use, outstanding orders, permits, development agreements, variances, conditional uses, etc.) | \$175.00  |
| Civic Address Letter   | \$40.00   |
| Record Search  | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Motor Vehicle Branch –Dealer Permit Letter   | \$80.00   |

|  |                                       |
|--|---------------------------------------|
| <b><u>Building &amp; Development Permit Documents &amp; Correspondence</u></b> |                                       |
| Copy of building permit application form                                       | \$15.00                               |
| Copy of building plans   | \$25.00 (plans less than 11"x 17")    |
| Copy of building plans   | \$75.00 (plans greater than 11"x 17") |

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| <b><u>Recreation</u></b>  |
| The cost of all Recreation programs are based on participant capacity, venue rental fees, program supplies, field trips, instructor fees and staffing requirements. |

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|---------------------------------|----------------------|
| <b><u>Handi Van</u></b>         |                      |
| Individual Medical Appointments | \$30.00              |
| Rental (non-medical)            | \$50.00              |
| Loaded km (medical)             | \$0.65               |
| Loaded km (non-medical)         | \$0.85               |
| Waiting Time                    | Driver's Hourly Rate |

| <b><u>Film Permits</u></b>            |   |
|---------------------------------------|---|
| Application submission                | \$250.00  |
| Use of Municipal equipment & services | In accordance with the Municipal Fees and Charges Bylaw |

**Protective Services**

| <b><u>Police Services</u></b> |               |
|-------------------------------|---------------|
| Special Duty Rates            |               |
| Police Constable              | \$105.00 hour |
| Civic Holiday                 | \$210.00 hour |
| Police Vehicle                | \$75.00 hour  |

| <b><u>Fire Services</u></b>     |               |
|---------------------------------|---------------|
| Engine Company (4 Firefighters) | \$505.00 hour |
| Tanker Company (2 Firefighters) | \$455.00 hour |
| Tanker Tender (2 Firefighters)  | \$410.00      |
| Rescue (2 Firefighters)         | \$420.00 hour |
| Squad Company (4 Firefighters)  | \$395.00 hour |
| Quad/Trailer (1 Firefighter)    | \$315.00 hour |
| F9 – Fire Chief Truck           | \$75.00 hour  |
| Personnel                       | \$65.00 hour  |

| <b><u>Fire Inspections</u></b>           |                   |
|--|-------------------|
| High Hazard (F1) Occupancy               | \$500.00          |
| Schools                                  | \$250.00          |
| Churches                                 | \$250.00          |
| Personal Care Homes                      | \$350.00          |
| Daycares                                 | \$100.00          |
| Residential Care Facility                | \$250.00          |
| Restaurants                              | \$250.00          |
| Bed & Breakfasts                         | \$250.00          |
| Community Halls                          | \$150.00          |
| Wedding Facilities                       | \$250.00          |
| Remedy Order (Compliance Date Extension) | \$150.00          |
| Deficiency Follow-up inspections         | \$150.00          |
| Mileage                                  | Current CRA rates |

| <b><u>Public Works</u></b> |
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|--|---|
| Equipment Charge-out Rates                                   | Current Manitoba Heavy Construction Association rates       |
| Labourer Custom Work Rates –Regular                          | \$40.00 per hour  |
| Labourer Custom Work Rates – Overtime                        | \$60.00 per hour  |
| Culvert Installation   | \$3,150.00 (minimum)  |
| Culvert Extension  | \$500.00 base price, \$150.00 per additional metre (450 mm) |
| Sale of Culvert – Used                                       | ½ new cost plus 10%   |
| Dust Abatement   | \$1.06 linear foot  |
| Sand   | \$5.50  |
| Sanding  | Equipment rate as above plus \$25.00 cubic yard             |
| GPS Survey Crew  | \$ 100.00 per hour plus vehicle costs                       |
| CAD Design & Drafting  | \$ 55.00 per hour   |
| Office Equipment   | \$ 5.00 per hour  |
| Administration fee on services with the exception of permits | 10%   |

**Schedule "B" to By-law No. 21-14  
Year: 2023  
General Administration Services**

| <b><u>Tax and Utilities</u></b> |                                 |
|---------------------------------|---------------------------------|
| Tax Certificates                | \$40.00                         |
| Property Search                 | \$30.00                         |
| Tax Penalties                   | 1.25% monthly                   |
| Tax Sale Notification           | \$50.00                         |
| Returned Cheque Policy          | \$25.00 1 <sup>st</sup> offence |
|                                 | \$30.00 2 <sup>nd</sup> offence |
|                                 | \$40.00 3 <sup>rd</sup> offence |

| <b><u>Animal Control</u></b>  |                               |
|---|-------------------------------|
| Service Dogs  | N/C                           |
| Dog licensing   | \$35.00 each (After 2021)     |
| Cat Licensing   | \$35.00 each (After 2021)     |
| Replacement License   | \$5.00 each                   |
| Dog Fine  | \$100.00 1 <sup>st</sup> fine |
|   | \$150.00 2 <sup>nd</sup> fine |
|   | \$200.00 3 <sup>rd</sup> fine |
| <p>The registration is valid for the life of the animal and a means by which a lost pet can be reunited with its owners.</p> <p>Households with multiple dogs will pay a onetime maximum amount of \$75. However each dog <i>must</i> be individually registered.</p> <p>Households with multiple urban cats will pay a onetime maximum amount of \$75. However each urban cat <i>must</i> be individually registered.</p> <p>Households with restricted animals will pay a onetime fee of \$35. However, an inventory must be provided annually or when the inventory changes.</p> |                               |

| <b><u>General Office</u></b>              |   |
|---|---|
| Lottery License                           | 1% of value of prizes   |
| Photocopies                               | \$0.20 page   |
| Record Search                             | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Colored RM Maps                           | \$5.00  |
| Black & White Maps                        | N/C   |
| Land Leases (2021) and Renewed Agreements | \$3.00 per acre (pasture land,  |

|                             |  |
|-----------------------------|--|
|                             | marginal pasture, bush)<br>\$35.00 per acre<br>(farmable/Cultivated land) And<br>applicable property taxes |
| Aggregate Mining License    | \$200.00   |
| Aggregate Transport License | \$200.00   |
| Credit Card Transaction Fee | 2% of the Transaction Amount   |

### Planning & Development

| <b><u>Building &amp; Development Permits</u></b>  |                    |
|---|--------------------|
| <b><u>Single Family Dwellings, Multi-Family Dwellings &amp; Cottages</u></b>  |                    |
| Site Development  | \$87.00            |
| Changes or Revisions to plan  | \$158.00           |
| New Construction, Additions & Secondary Suites  | \$0.50 square foot |
| Attached Garages  | \$0.40 square foot |
| Mobile Homes, Modular Homes & RTM's (If constructed off site)   | \$0.40 square foot |
| Replacement of Foundation   | \$0.35 square foot |
| Rebuild or Repairs due to Fire  | \$0.30 square foot |
| Wood Stove & Fireplace Installation   | \$153.00           |
| Major Renovations (interior & exterior)   | \$204.00           |
| Minor Renovations (basement finishing etc.)   | \$102.00           |
| Change-in-Use   | \$128.00           |
| Work not ready for inspection at the time requested   | \$77.00            |
| Work has been covered and inspector is unable to perform or complete the required inspection as per the conditions of the issued permit   | \$510.00           |
| Each inspection of an installation made after the Permittee has been notified of defects in the installation and where upon such subsequent re-inspection it is found that the defects have not been remedied | \$77.00            |
| Additional inspections above the allotted number of inspections   | \$77.00            |
| Confirmation Letter – Building Permit Closed  | N/C                |

| <b><u>Accessory Buildings &amp; Structures</u></b>               |                    |
|--|--------------------|
| New construction & Additions                                     | \$0.30/square foot |
| Canvas & tent type structures                                    | \$0.30/square foot |
| Buildings less than 100 square feet which do not create a hazard | N/C                |
| Minor Renovations  | \$100.00           |
| Major Renovations  | \$200.00           |

|   |          |
|---|----------|
| Swimming pools (above ground pools & hot tubs)                            | \$200.00 |
| Swimming pools (in ground)  | \$200.00 |
| Soft sided pools holding less than 2420 liters of water                   | \$80.00  |
| Decks, porches, sunrooms, gazebos   | \$160.00 |
| Wind Turbine, Wind Mill or similar structure (on a structural foundation) | \$100.00 |
| Change-in-Use   | \$100.00 |

**Agricultural Buildings (Development Permits)**

|   |          |
|---|----------|
| Site Development  | \$85.00  |
| Barns, Stables (Animal Housing)                                       | \$160.00 |
| Riding Arenas   | \$200.00 |
| Farm storage buildings & structures (excluding granaries, silo, etc.) | \$125.00 |

**Moving or Relocation Permits (whole or in part)**

|  |                       |
|--|-----------------------|
| Mobile Homes (CSA Z-240 standard)  | \$160.00 plus mileage |
| Single Family Dwelling (within municipality)                                 | \$160.00              |
| Single Family Dwelling (inspections required outside municipality)           | \$340.00 plus mileage |
| Accessory Buildings & Structures (within municipality)                       | \$80.00               |
| Wheelchair Ramps or Lifts  | N/C                   |
| Accessory Buildings & Structures (inspection required outside municipality)  | \$160.00 plus mileage |
| Commercial & Industrial Buildings (within municipality)                      | \$260.00              |
| Commercial & Industrial Buildings (inspection required outside municipality) | \$450.00 plus mileage |

**Demolition Permits (whole or in part)**

|                       |     |
|-----------------------|-----|
| Any type of structure | N/C |
|-----------------------|-----|

**Plumbing Permit**

|  |              |
|--|--------------|
| Fixture Drain  | \$18.00 each |
| Floor Drain  | \$18.00 each |
| Grease, oil, mud, sand or other interceptor  | \$56.00 each |
| Minimum charge for plumbing permit   | \$102.00     |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by |              |



Resolution of Council.

Whenever a permit is revoked under the provision of the building by-law, no portion of the permit fee shall be refunded.

Any building or structure classified Temporary shall be the set rate listed above for said building or structure divided by 1/24 and multiplied by the number of months the structure will remain on the site. (permit fee(s) x 1/24 x number of months (max. months of 12)

Permit refunds will apply when the permit is requested in writing to be cancelled which will be subject to a 25% or a minimum \$100.00 administration fee.

The Department Head of the Planning & Development Department may in special circumstances waive, reduce, adjust or grant a refund of all or part of the fee(s) and/or levies.

Additional Inspections (above the allotted number of inspections) related to a development or building permit during regular municipal working hours \$80.00 per site visit.

Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.

**Commercial, Industrial & Institutional Buildings – Part 9 Structures**

|   |                               |
|---|-------------------------------|
| Site Development  | \$175.00                      |
| New construction & additions – Part 9                                     | \$0.75 square foot            |
| Renovations   | \$300.00                      |
| Rebuild or Repairs due to Fire  | \$0.35 square foot            |
| Occupancy Permit  | \$150.00                      |
| Interim Occupancy Permit  | \$150.00 plus \$2,000 deposit |
| Occupancy Permit for change in Occupancy only (no building permit issued) | \$100.00                      |
| Change-in-Use   | \$150.00                      |

**Commercial, Industrial & Institutional Buildings – Part 3 Structures**

|  |                     |
|--|---------------------|
| Base Fee   | \$750.00            |
| Plus Area Fee:                                   |                     |
| Group A – Assembly Occupancy                     | \$1.50/square foot  |
| Group B – Care, Treatment or Detention Occupancy | \$2.00/ square foot |
| Group C – Residential Occupancy                  | \$1.25/square foot  |
| Group D – Business & Personal Services Occupancy | \$1.35/square foot  |
| Group E – Mercantile Occupancy                   | \$0.25/square foot  |

|   |  |
|---|--|
| Group F1 – Industrial Occupancy   | \$1.40/square foot   |
| Group F2 – Industrial Occupancy   | \$1.00/square foot   |
| Group F3 – Industrial Occupancy   | \$0.75/square foot   |
| Occupancy Permit  | \$300.00   |
| Interim Occupancy Permit  | \$150.00 plus \$5,000 deposit  |
| Occupancy Permit for change in Occupancy only (no building permit issued) | \$100.00   |
| Special & Unusual Structures – as Determined by Development Officer       | 1% of the first \$1 million in the value of work, and<br>0.6% of the remaining value of work, when the total value of the work exceeds \$1 million |
| Change-in-Use   | \$300.00   |

|   |              |
|---|--------------|
| <b><u>Plumbing Permit – Part 3 Structures</u></b>   |              |
| Fixture Drain   | \$30.00 each |
| Floor Drain   | \$30.00 each |
| Grease, oil, mud, sand or other interceptor   | \$55.00 each |
| Minimum charge for plumbing permit  | \$200.00     |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council. |              |

|   |  |
|---|--|
| <b><u>Driveway Access Permit</u></b>  |  |
| Driveway Access Permit  | \$179.00   |
| Extension or modification of existing driveway Access   | \$128.00   |
| Temporary Driveway Access (seasonal, and must be removed no later than October 31 <sup>st</sup> of that year) | \$82.00 plus Letter of Credit or Deposit amount for reclamation to natural state as per designated officer |

|  |                                    |
|--|------------------------------------|
| <b><u>Lot Grading Permit</u></b>   |                                    |
| <b><u>Includes lot grade for structure &amp; final lot grade inspection)</u></b>             |                                    |
| Lot Grade Permit (includes final Lot Grade)  | \$600.00                           |
| Lot Grade Permit for accessory buildings greater than 200 sq. ft. (includes final lot grade) | \$200.00                           |
| Lot Grade Permit for accessory buildings 200 sq. ft. or less and/or with a wood floor        | \$175.00                           |
| Additional request for lot grades  | \$175.00 per additional site visit |

**Sewer & Water Permit & Meter**

|   |            |
|---|------------|
| Sewer Connection Permit   | \$5.00     |
| ¾" Meter Size   | \$925.00   |
| 1" Meter Size   | \$1,175.00 |
| 1.5" Meter Size   | \$1,900.00 |
| 2" Meter Size   | \$2,175.00 |
| Fees include cost of meter, backflow prev., angle valve, tail piece, flange kit, GST, service inspection costs, meter inspection costs and administration fees. |            |

**Transfer Station Access Card**

|                                   |         |
|-----------------------------------|---------|
| Transfer Station Card Replacement | \$20.00 |
|-----------------------------------|---------|

**Civic Addressing**

|  |          |
|--|----------|
| New Reflective Blade (with numbering) post & accessories | \$82.00  |
| New Reflective ½ Blade (with numbering)                  | \$41.00  |
| Replacement Reflective Blade (with numbering)            | \$51.00  |
| Replacement Reflection ½ Blade (with numbering)          | \$41.00  |
| Replacement Post   | \$41.00  |
| Installation of Blade and/or Post                        | \$255.00 |

**Sign Permits**

|                               |                            |
|-------------------------------|----------------------------|
| Fascia Signs                  | \$133.00                   |
| Free Standing (pylons) Signs  | \$133.00                   |
| Roof Top Signs                | \$133.00                   |
| Projection Signs              | \$133.00                   |
| Awning, Canopy Marquee Signs  | \$133.00                   |
| Sign Types Not Listed         | \$133.00                   |
| Mobile Signs                  | \$40.00 per sign/per month |
| Temporary Mobile Sign Permits | N/C                        |
| Replacement of sign inserts   | N/C                        |

**Planning Fees Various**

|  |                                     |
|--|-------------------------------------|
| Multiple Zoning Variance (1-4 Lots)      | \$400.00                            |
| Multiple Zoning Variances (5-20 Lots)    | \$1,600.00                          |
| Multiple Zoning Variances (over 20 lots) | \$2,000.00                          |
| Minor Variance by Development Officer    | \$200.00                            |
| Conditional Use                          | \$500.00                            |
| Zoning By-law Amendment (Rezoning)       | \$2,000.00 (plus advertising costs) |
| Development Plan Amendment               | \$2,000.00 (plus advertising costs) |
| Street Name Change                       | \$1,000.00 (plus advertising costs) |

|   |                                       |
|---|---------------------------------------|
| Removal of Building Restriction Agreement           | \$200.00 plus legal & consulting fees |
| Zoning Agreement Amendment                          | \$400.00 plus legal & consulting fees |
| Development Agreement Amendment                     | \$400.00 plus legal & consulting fees |
| Secondary Plan Amendment (Same process as Rezoning) | \$2,000.00 (plus advertising costs)   |

| <b><u>Subdivision (Fees and Levies)</u></b>  |   |
|--|---|
| Pre-application meeting  | N/C   |
| Subdivision Application Fee  | \$325.00  |
| Administrative Fee   | \$300.00 per lot or unit within subdivision   |
| Development Agreement, Servicing Agreement, Zoning Agreement and related documents   | \$750.00 plus actual costs for legal, consulting, engineering & advertising costs, plus \$10,000.00 Deposit |
| Road Closing or Opening By-law   | \$265.00 plus actual costs for legal, consulting, engineering & advertising costs                           |
| Capital Lot Levy for Emergency Services, Transportation Services, Environmental Health, Recreation & Cultural Services)  | \$1,500.00 per lot or unit within subdivision   |
| Capital Contribution Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola to maintain street lighting, street paving, sidewalks, storm sewers & drainage swales)   | \$1,500.00 per lot or unit within subdivision   |
| Capital Water Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola towards water supply and treatment & distribution) ***A supplemental Water Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Water Capital Levy on the difference. *** | \$8,000.00 per Residential Equivalent Unit (REU) per lot or unit within subdivision                         |
| Capital Sewer Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola towards sanitary sewers, treatment & collection) ***A supplemental Sewer Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of  | \$5,000.00 per Residential Equivalent Unit (REU) per lot or unit within subdivision                         |

|  |  |
|--|--|
| <i>any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Sewer Capital Levy on the difference.***</i>   |  |
| Capital Signalization/Traffic Control Levy (for the fully serviced settlements of Oakbank, Dugald & Anola towards signalization/traffic control within the Municipality)   | \$350.00 per new lot or unit within subdivision                                      |
| Rural Wastewater Levy<br>(lots not able to be connected to the Municipal sanitary sewer system, enabling capacity within the Municipal lagoon) ***A supplemental Rural Wastewater Levy REU equivalent calculation will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Rural Wastewater Levy on the difference.*** | \$1,500.00 per Residential Equivalency Unit (REU) per lot or unit within subdivision |
| Automated Cart Based System Levy<br>(Units per Lot on the Urban/Rural Awarded Cart Based System Collection Routes) and Subject to Service  | \$300.00 per lot or unit within subdivision  |
| Land Dedication Fees   | 10% of assessed value of land (as per The Planning Act)                              |

| <b><u>Licenses</u></b>   |  |
|--|--|
| Commercial & Industrial Business License   | N/C – to be placed on the business assessment roll |
| Home Occupation/Home Industry License (annual review) (no charge for first year if in conjunction with a Conditional Use approval) | \$100.00   |
| Home Occupation/Home Industry License (after July 1)   | \$50.00  |
| Transient Trader (Hawker's) License  | \$300.00   |
| Auction License  | \$40.00 per auction/\$100.00 per year              |
| Reproduction of Business License   | \$50.00  |

| <b><u>Kennel License:</u></b> |          |
|-------------------------------|----------|
| Breeder Commercial            | \$200.00 |
| Boarding/Training Commercial  | \$200.00 |

|                                     |          |
|-------------------------------------|----------|
| Rescue                              | \$100.00 |
| Dangerous Dog License               | \$100.00 |
| Dangerous Dog Kennel Inspection Fee | \$100.00 |

**Special Services – Planning Office**

|              |                 |
|--------------|-----------------|
| Photocopying |                 |
| 8.5"x 11"    | \$0.20 per page |
| 11"x 17"     | \$0.20 per page |

|   |                  |
|---|------------------|
| AutoCAD Base Maps, Grey scale aerial photo, Zoning Maps |                  |
| 8.5"x 11"   | \$5.00 per page  |
| 11"x 17"  | \$10.00 per page |
| 24"x36"   | \$30.00 per page |

**Planning Documents & Correspondence**

|  |   |
|--|---|
| Zoning By-law (current)  | \$75.00 per document  |
| Zoning By-law (past editions)  | \$100.00 per document   |
| Development Plan   | \$75.00 per document  |
| Zoning Memorandums   | \$100.00  |
| Zoning Letter (verifying permitted land use)   | \$75.00   |
| Municipal Property Search (verifying land use, outstanding orders, permits, development agreements, variances, conditional uses, etc.) | \$175.00  |
| Civic Address Letter   | \$40.00   |
| Record Search  | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Motor Vehicle Branch –Dealer Permit Letter   | \$80.00   |

**Building & Development Permit Documents & Correspondence**

|  |                                       |
|--|---------------------------------------|
| Copy of building permit application form | \$15.00                               |
| Copy of building plans                   | \$25.00 (plans less than 11"x 17")    |
| Copy of building plans                   | \$75.00 (plans greater than 11"x 17") |

**Recreation**

The cost of all Recreation programs are based on participant capacity, venue rental fees, program supplies, field trips, instructor fees and staffing requirements.

**Handi Van**

|                                 |                      |
|---------------------------------|----------------------|
| Individual Medical Appointments | \$30.00              |
| Rental (non-medical)            | \$50.00              |
| Loaded km (medical)             | \$0.65               |
| Loaded km (non-medical)         | \$0.85               |
| Waiting Time                    | Driver's Hourly Rate |

**Film Permits**

|                                       |   |
|---------------------------------------|---|
| Application submission                | \$250.00  |
| Use of Municipal equipment & services | In accordance with the Municipal Fees and Charges Bylaw |

**Protective Services****Police Services**

|                    |               |
|--------------------|---------------|
| Special Duty Rates |               |
| Police Constable   | \$105.00 hour |
| Civic Holiday      | \$210.00 hour |
| Police Vehicle     | \$75.00 hour  |

**Fire Services**

|                                 |               |
|---------------------------------|---------------|
| Engine Company (4 Firefighters) | \$515.00 hour |
| Tanker Company (2 Firefighters) | \$464.00 hour |
| Tanker Tender (2 Firefighters)  | \$418.00 hour |
| Rescue (2 Firefighters)         | \$428.00 hour |
| Squad Company (4 Firefighters)  | \$403.00 hour |
| Quad/Trailer (1 Firefighter)    | \$321.00 hour |
| F9 – Fire Chief Truck           | \$77.00 hour  |
| Personnel                       | \$66.00 hour  |

**Fire Inspections**

|                            |          |
|----------------------------|----------|
| High Hazard (F1) Occupancy | \$500.00 |
| Schools                    | \$250.00 |

|  |                   |
|--|-------------------|
| Churches                                 | \$250.00          |
| Personal Care Homes                      | \$350.00          |
| Daycares                                 | \$100.00          |
| Residential Care Facility                | \$250.00          |
| Restaurants                              | \$250.00          |
| Bed & Breakfasts                         | \$250.00          |
| Community Halls                          | \$150.00          |
| Wedding Facilities                       | \$250.00          |
| Remedy Order (Compliance Date Extension) | \$150.00          |
| Deficiency Follow-up inspections         | \$150.00          |
| Mileage                                  | Current CRA rates |

| <b><u>Public Works</u></b>                                   |   |
|--|---|
| Equipment Charge-out Rates                                   | Current Manitoba Heavy Construction Association rates       |
| Labourer Custom Work Rates –Regular                          | \$41.00 per hour  |
| Labourer Custom Work Rates – Overtime                        | \$61.00 per hour  |
| Culvert Installation   | \$3,150.00 (minimum)  |
| Culvert Extension  | \$500.00 base price, \$150.00 per additional metre (450 mm) |
| Sale of Culvert – Used                                       | ½ new cost plus 10%   |
| Dust Abatement   | \$1.08 linear foot  |
| Sand   | \$5.50  |
| Sanding  | Equipment rate as above plus \$25.00 cubic yard             |
| GPS Survey Crew  | \$ 102.00 per hour plus vehicle costs                       |
| CAD Design & Drafting  | \$56.00 per hour  |
| Office Equipment   | \$5.00 per hour   |
| Administration fee on services with the exception of permits | 10%   |



**Schedule "C" to By-law No. 21-14**

**Year: 2024**

**General Administration Services**

| <b><u>Tax and Utilities</u></b> |                                 |
|---------------------------------|---------------------------------|
| Tax Certificates                | \$40.00                         |
| Property Search                 | \$30.00                         |
| Tax Penalties                   | 1.25% monthly                   |
| Tax Sale Notification           | \$50.00                         |
| Returned Cheque Policy          | \$25.00 1 <sup>st</sup> offence |
|                                 | \$30.00 2 <sup>nd</sup> offence |
|                                 | \$40.00 3 <sup>rd</sup> offence |

| <b><u>Animal Control</u></b>  |                               |
|---|-------------------------------|
| Service Dogs  | N/C                           |
| Dog licensing   | \$35.00 each (After 2021)     |
| Cat Licensing   | \$35.00 each (After 2021)     |
| Replacement License   | \$1.00 each                   |
| Dog Fine  | \$100.00 1 <sup>st</sup> fine |
|   | \$150.00 2 <sup>nd</sup> fine |
|   | \$200.00 3 <sup>rd</sup> fine |
| <p>The registration is valid for the life of the animal and a means by which a lost pet can be reunited with its owners. In order to encourage registration there will be no fee for registering your pet with the municipality for the calendar year of 2021.</p> <p>Households with multiple dogs will pay a onetime maximum amount of \$75. However each dog <i>must</i> be individually registered.</p> <p>Households with multiple urban cats will pay a onetime maximum amount of \$75. However each urban cat <i>must</i> be individually registered.</p> <p>Households with restricted animals will pay a onetime fee of \$35. However, an inventory must be provided annually or when the inventory changes.</p> |                               |

| <b><u>General Office</u></b> |   |
|------------------------------|---|
| Lottery License              | 1% of value of prizes   |
| Photocopies                  | \$0.20 page   |
| Record Search                | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Colored RM Maps              | \$5.00  |

|   |   |
|---|---|
| Black & White Maps                        | N/C   |
| Land Leases (2021) and Renewed Agreements | \$3.00 per acre (pasture land, marginal pasture, bush)<br>\$35.00 per acre (farmable/Cultivated land) And applicable property taxes |
| Aggregate Mining License                  | \$200.00  |
| Aggregate Transport License               | \$200.00  |

### Planning & Development

|   |                    |
|---|--------------------|
| <b><u>Building &amp; Development Permits</u></b>  |                    |
| <b><u>Single Family Dwellings, Multi-Family Dwellings &amp; Cottages</u></b>  |                    |
| Site Development  | \$88.00            |
| Changes or Revisions to plan  | \$161.00           |
| New Construction, Additions & Secondary Suites  | \$0.50 square foot |
| Attached Garages  | \$0.40 square foot |
| Mobile Homes, Modular Homes & RTM's (If constructed off site)   | \$0.40 square foot |
| Replacement of Foundation   | \$0.35 square foot |
| Rebuild or Repairs due to Fire  | \$0.30 square foot |
| Wood Stove & Fireplace Installation   | \$156.00           |
| Major Renovations (interior & exterior)   | \$208.00           |
| Minor Renovations (basement finishing etc.)   | \$104.00           |
| Change-in-Use   | \$130.00           |
| Work not ready for inspection at the time requested   | \$78.00            |
| Work has been covered and inspector is unable to perform or complete the required inspection as per the conditions of the issued permit   | \$520.00           |
| Each inspection of an installation made after the Permittee has been notified of defects in the installation and where upon such subsequent re-inspection it is found that the defects have not been remedied | \$78.00            |
| Additional inspections above the allotted number of inspections   | \$78.00            |
| Confirmation Letter – Building Permit Closed  | N/C                |

|  |                    |
|--|--------------------|
| <b><u>Accessory Buildings &amp; Structures</u></b>               |                    |
| New construction & Additions                                     | \$0.30/square foot |
| Canvas & tent type structures                                    | \$0.30/square foot |
| Buildings less than 100 square feet which do not create a hazard | N/C                |

|   |          |
|---|----------|
| Minor Renovations   | \$100.00 |
| Major Renovations   | \$200.00 |
| Swimming pools (above ground pools & hot tubs)                            | \$200.00 |
| Swimming pools (in ground)  | \$200.00 |
| Soft sided pools holding less than 2420 liters of water                   | \$80.00  |
| Decks, porches, sunrooms, gazebos   | \$160.00 |
| Wind Turbine, Wind Mill or similar structure (on a structural foundation) | \$100.00 |
| Change-in-Use   | \$100.00 |

| <b><u>Agricultural Buildings (Development Permits)</u></b>            |          |
|---|----------|
| Site Development  | \$85.00  |
| Barns, Stables (Animal Housing)                                       | \$160.00 |
| Riding Arenas   | \$200.00 |
| Farm storage buildings & structures (excluding granaries, silo, etc.) | \$125.00 |

| <b><u>Moving or Relocation Permits (whole or in part)</u></b>                |                       |
|--|-----------------------|
| Mobile Homes (CSA Z-240 standard)  | \$160.00 plus mileage |
| Single Family Dwelling (within municipality)                                 | \$160.00              |
| Single Family Dwelling (inspections required outside municipality)           | \$340.00 plus mileage |
| Accessory Buildings & Structures (within municipality)                       | \$80.00               |
| Wheelchair Ramps or Lifts  | N/C                   |
| Accessory Buildings & Structures (inspection required outside municipality)  | \$160.00 plus mileage |
| Commercial & Industrial Buildings (within municipality)                      | \$260.00              |
| Commercial & Industrial Buildings (inspection required outside municipality) | \$450.00 plus mileage |

| <b><u>Demolition Permits (whole or in part)</u></b> |     |
|---|-----|
| Any type of structure                               | N/C |

| <b><u>Plumbing Permit</u></b> |              |
|-------------------------------|--------------|
| Fixture Drain                 | \$18.00 each |
| Floor Drain                   | \$18.00 each |

|  |              |
|--|--------------|
| Grease, oil, mud, sand or other interceptor  | \$57.00 each |
| Minimum charge for plumbing permit   | \$104.00     |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.  |              |
| Whenever a permit is revoked under the provision of the building by-law, no portion of the permit fee shall be refunded.   |              |
| Any building or structure classified Temporary shall be the set rate listed above for said building or structure divided by 1/24 and multiplied by the number of months the structure will remain on the site. (permit fee(s) x 1/24 x number of months (max. months of 12)) |              |
| Permit refunds will apply when the permit is requested in writing to be cancelled which will be subject to a 25% or a minimum \$100.00 administration fee.   |              |
| The Department Head of the Planning & Development Department may in special circumstances waive, reduce, adjust or grant a refund of all or part of the fee(s) and/or levies.  |              |
| Additional Inspections (above the allotted number of inspections) related to a development or building permit during regular municipal working hours \$80.00 per site visit.   |              |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council.  |              |

| <b><u>Commercial, Industrial &amp; Institutional Buildings – Part 9 Structures</u></b> |                               |
|--|-------------------------------|
| Site Development   | \$175.00                      |
| New construction & additions – Part 9  | \$0.75 square foot            |
| Renovations  | \$300.00                      |
| Rebuild or Repairs due to Fire   | \$0.35 square foot            |
| Occupancy Permit   | \$150.00                      |
| Interim Occupancy Permit   | \$150.00 plus \$2,000 deposit |
| Occupancy Permit for change in Occupancy only (no building permit issued)              | \$100.00                      |
| Change-in-Use  | \$150.00                      |

| <b><u>Commercial, Industrial &amp; Institutional Buildings – Part 3 Structures</u></b> |                    |
|--|--------------------|
| Base Fee   | \$750.00           |
| Plus Area Fee:   |                    |
| Group A – Assembly Occupancy   | \$1.50/square foot |

|   |  |
|---|--|
| Group B – Care, Treatment or Detention Occupancy                          | \$2.00/ square foot  |
| Group C – Residential Occupancy   | \$1.25/square foot   |
| Group D – Business & Personal Services Occupancy                          | \$1.35/square foot   |
| Group E – Mercantile Occupancy  | \$0.25/square foot   |
| Group F1 – Industrial Occupancy   | \$1.40/square foot   |
| Group F2 – Industrial Occupancy   | \$1.00/square foot   |
| Group F3 – Industrial Occupancy   | \$0.75/square foot   |
| Occupancy Permit  | \$300.00   |
| Interim Occupancy Permit  | \$150.00 plus \$5,000 deposit  |
| Occupancy Permit for change in Occupancy only (no building permit issued) | \$100.00   |
| Special & Unusual Structures – as Determined by Development Officer       | 1% of the first \$1 million in the value of work, and<br>0.6% of the remaining value of work, when the total value of the work exceeds \$1 million |
| Change-in-Use   | \$300.00   |

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|---|--------------|
| <b><u>Plumbing Permit – Part 3 Structures</u></b>   |              |
| Fixture Drain   | \$30.00 each |
| Floor Drain   | \$30.00 each |
| Grease, oil, mud, sand or other interceptor   | \$55.00 each |
| Minimum charge for plumbing permit  | \$200.00     |
| Any building or structure erected prior to the issuance of a permit will be subject to two (2) times the permit fees by the Development Officer or up to four (4) times the permit fees by Resolution of Council. |              |

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| <b><u>Driveway Access Permit</u></b>  |  |
| Driveway Access Permit  | \$183.00   |
| Extension or modification of existing driveway Access   | \$131.00   |
| Temporary Driveway Access (seasonal, and must be removed no later than October 31 <sup>st</sup> of that year) | \$84.00 plus Letter of Credit or Deposit amount for reclamation to natural state as per designated officer |

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| <b><u>Lot Grading Permit</u></b>   |          |
| <b><u>Includes lot grade for structure &amp; final lot grade inspection)</u></b> |          |
| Lot Grade Permit (includes final Lot Grade)                                      | \$600.00 |
| Lot Grade Permit for accessory buildings greater                                 | \$200.00 |

|   |                                    |
|---|------------------------------------|
| than 200 sq. ft. (includes final lot grade)   |                                    |
| Lot Grade Permit for accessory buildings 200 sq. ft. or less and/or with a wood floor | \$175.00                           |
| Additional request for lot grades   | \$175.00 per additional site visit |

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|---|------------|
| <b><u>Sewer &amp; Water Permit &amp; Meter</u></b>  |            |
| ¾" Meter Size   | \$832.00   |
| 1" Meter Size   | \$1,092.00 |
| 1.5" Meter Size   | \$1,846.00 |
| 2" Meter Size   | \$2,133.00 |
| Low-Pressure Sewer Permit   | \$150.00   |
| Fees include cost of meter, backflow prev., angle valve, tail piece, flange kit, GST, service inspection costs, meter inspection costs and administration fees. |            |

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| <b><u>Civic Addressing</u></b>                           |          |
| New Reflective Blade (with numbering) post & accessories | \$84.00  |
| New Reflective ½ Blade (with numbering)                  | \$42.00  |
| Replacement Reflective Blade (with numbering)            | \$52.00  |
| Replacement Reflection ½ Blade (with numbering)          | \$42.00  |
| Replacement Post   | \$42.00  |
| Installation of Blade and/or Post                        | \$260.00 |

|                               |                            |
|-------------------------------|----------------------------|
| <b><u>Sign Permits</u></b>    |                            |
| Fascia Signs                  | \$136.00                   |
| Free Standing (pylons) Signs  | \$136.00                   |
| Roof Top Signs                | \$136.00                   |
| Projection Signs              | \$136.00                   |
| Awning, Canopy Marquee Signs  | \$136.00                   |
| Sign Types Not Listed         | \$136.00                   |
| Mobile Signs                  | \$40.00 per sign/per month |
| Temporary Mobile Sign Permits | N/C                        |
| Replacement of sign inserts   | N/C                        |

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| <b><u>Planning Fees Various</u></b>      |            |
| Multiple Zoning Variance (1-4 Lots)      | \$400.00   |
| Multiple Zoning Variances (5-20 Lots)    | \$1,600.00 |
| Multiple Zoning Variances (over 20 lots) | \$2,000.00 |
| Minor Variance by Development Officer    | \$200.00   |
| Conditional Use                          | \$500.00   |

|   |                                       |
|---|---------------------------------------|
| Zoning By-law Amendment (Rezoning)                  | \$2,000.00 (plus advertising costs)   |
| Development Plan Amendment                          | \$2,000.00 (plus advertising costs)   |
| Street Name Change                                  | \$1,000.00 (plus advertising costs)   |
| Removal of Building Restriction Agreement           | \$200.00 plus legal & consulting fees |
| Zoning Agreement Amendment                          | \$400.00 plus legal & consulting fees |
| Development Agreement Amendment                     | \$400.00 plus legal & consulting fees |
| Secondary Plan Amendment (Same process as Rezoning) | \$2,000.00 (plus advertising costs)   |

| <b><u>Subdivision (Fees and Levies)</u></b>   |   |
|---|---|
| Pre-application meeting   | N/C   |
| Subdivision Application Fee   | \$325.00  |
| Administrative Fee  | \$300.00 per lot or unit within subdivision   |
| Development Agreement, Servicing Agreement, Zoning Agreement and related documents  | \$750.00 plus actual costs for legal, consulting, engineering & advertising costs, plus \$10,000.00 Deposit |
| Road Closing or Opening By-law  | \$265.00 plus actual costs for legal, consulting, engineering & advertising costs                           |
| Capital Lot Levy for Emergency Services, Transportation Services, Environmental Health, Recreation & Cultural Services)   | \$1,500.00 per lot or unit within subdivision   |
| Capital Contribution Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola to maintain street lighting, street paving, sidewalks, storm sewers & drainage swales)  | \$1,500.00 per lot or unit within subdivision   |
| Capital Water Levy<br>(for the fully serviced settlements of Oakbank, Dugald & Anola towards water supply and treatment & distribution) *** <i>A supplemental Water Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Water Capital Levy on the difference.***</i> | \$8,500.00 per Residential Equivalent Unit (REU) per lot or unit within subdivision                         |
| Capital Sewer Levy  | \$5,500.00 per Residential  |

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| (for the fully serviced settlements of Oakbank, Dugald & Anola towards sanitary sewers, treatment & collection) <i>***A supplemental Sewer Capital Levy REU equivalent calculation on all "non Single-Family Dwelling Unit (SFD)" properties (outside of any Development Agreement(s)) will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Sewer Capital Levy on the difference.***</i> | Equivalent Unit (REU) per lot or unit within subdivision                             |
| Capital Signalization/Traffic Control Levy (for the fully serviced settlements of Oakbank, Dugald & Anola towards signalization/traffic control within the Municipality)   | \$350.00 per new lot or unit within subdivision                                      |
| Rural Wastewater Levy<br>(lots not able to be connected to the Municipal sanitary sewer system, enabling capacity within the Municipal lagoon) <i>***A supplemental Rural Wastewater Levy REU equivalent calculation will be applied at the time of Building Permit Application to calculate the new equivalent REU value on said property. Properties with an REU equivalent greater than 1.0 REU will pay the current Rural Wastewater Levy on the difference.***</i>  | \$1,500.00 per Residential Equivalency Unit (REU) per lot or unit within subdivision |
| Automated Cart Based System Levy<br>(Units per Lot on the Urban/Rural Awarded Cart Based System Collection Routes) and Subject to Service  | \$300.00 per lot or unit within subdivision  |
| Land Dedication Fees   | 10% of assessed value of land (as per The Planning Act)                              |

| <b><u>Licenses</u></b>   |  |
|--|--|
| Commercial & Industrial Business License   | N/C – to be placed on the business assessment roll |
| Home Occupation/Home Industry License (annual review) (no charge for first year if in conjunction with a Conditional Use approval) | \$100.00   |
| Home Occupation/Home Industry License (after July 1)   | \$50.00  |
| Transient Trader (Hawker's) License  | \$300.00   |
| Auction License  | \$40.00 per auction/\$100.00 per year              |
| Reproduction of Business License   | \$50.00  |



| <b><u>Kennel License:</u></b>       |          |
|-------------------------------------|----------|
| Breeder Commercial                  | \$200.00 |
| Boarding/Training Commercial        | \$200.00 |
| Rescue                              | \$100.00 |
| Dangerous Dog License               | \$100.00 |
| Dangerous Dog Kennel Inspection Fee | \$100.00 |

| <b><u>Special Services – Planning Office</u></b> |                 |
|--|-----------------|
| Photocopying                                     |                 |
| 8.5"x 11"  | \$0.20 per page |
| 11"x 17"   | \$0.20 per page |

| <b><u>AutoCAD Base Maps, Grey scale aerial photo, Zoning Maps</u></b>  |   |
|--|---|
| 8.5"x 11"  | \$5.00 per page   |
| 11"x 17"   | \$10.00 per page  |
| 24"x36"  | \$30.00 per page  |
| <b><u>Planning Documents &amp; Correspondence</u></b>  |   |
| Zoning By-law (current)  | \$75.00 per document  |
| Zoning By-law (past editions)  | \$100.00 per document   |
| Development Plan   | \$75.00 per document  |
| Zoning Memorandums   | \$100.00  |
| Zoning Letter (verifying permitted land use)   | \$75.00   |
| Municipal Property Search (verifying land use, outstanding orders, permits, development agreements, variances, conditional uses, etc.) | \$175.00  |
| Civic Address Letter   | \$40.00   |
| Record Search  | \$35.00/hour, plus copying and printing charges (minimum 1 hour charge) |
| Motor Vehicle Branch –Dealer Permit Letter   | \$80.00   |

| <b><u>Building &amp; Development Permit Documents &amp; Correspondence</u></b> |                                       |
|--|---------------------------------------|
| Copy of building permit application form                                       | \$15.00                               |
| Copy of building plans   | \$25.00 (plans less than 11"x 17")    |
| Copy of building plans   | \$75.00 (plans greater than 11"x 17") |

| <b><u>Recreation</u></b> |  |
|--------------------------|--|
|--------------------------|--|

The cost of all Recreation programs are based on participant capacity, venue rental fees, program supplies, field trips, instructor fees and staffing requirements.

| <b><u>Handi Van</u></b>         |                      |
|---------------------------------|----------------------|
| Individual Medical Appointments | \$30.00              |
| Rental (non-medical)            | \$50.00              |
| Loaded km (medical)             | \$0.65               |
| Loaded km (non-medical)         | \$0.85               |
| Waiting Time                    | Driver's Hourly Rate |

| <b><u>Film Permits</u></b>            |   |
|---------------------------------------|---|
| Application submission                | \$250.00  |
| Use of Municipal equipment & services | In accordance with the Municipal Fees and Charges Bylaw |

### **Protective Services**

| <b><u>Police Services</u></b> |               |
|-------------------------------|---------------|
| Special Duty Rates            |               |
| Police Constable              | \$105.00 hour |
| Civic Holiday                 | \$210.00 hour |
| Police Vehicle                | \$75.00 hour  |

| <b><u>Fire Services</u></b>     |               |
|---------------------------------|---------------|
| Engine Company (4 Firefighters) | \$525.00 hour |
| Tanker Company (2 Firefighters) | \$473.00 hour |
| Tanker Tender (2 Firefighters)  | \$426.00 hour |
| Rescue (2 Firefighters)         | \$437.00 hour |
| Squad Company (4 Firefighters)  | \$411.00 hour |
| Quad/Trailer (1 Firefighter)    | \$327.00 hour |
| F9 – Fire Chief Truck           | \$79.00 hour  |
| Personnel                       | \$67.00 hour  |

| <b><u>Fire Inspections</u></b> |          |
|--------------------------------|----------|
| High Hazard (F1) Occupancy     | \$500.00 |
| Schools                        | \$250.00 |
| Churches                       | \$250.00 |
| Personal Care Homes            | \$350.00 |

|  |                   |
|--|-------------------|
| Daycares                                 | \$100.00          |
| Residential Care Facility                | \$250.00          |
| Restaurants                              | \$250.00          |
| Bed & Breakfasts                         | \$250.00          |
| Community Halls                          | \$150.00          |
| Wedding Facilities                       | \$250.00          |
| Remedy Order (Compliance Date Extension) | \$150.00          |
| Deficiency Follow-up inspections         | \$150.00          |
| Mileage                                  | Current CRA rates |

| <b><u>Public Works</u></b>                                   |   |
|--|---|
| Equipment Charge-out Rates                                   | Current Manitoba Heavy Construction Association rates       |
| Labourer Custom Work Rates –Regular                          | \$42.00 per hour  |
| Labourer Custom Work Rates – Overtime                        | \$62.00 per hour  |
| Culvert Installation   | \$3,150.00 (minimum)  |
| Culvert Extension  | \$500.00 base price, \$150.00 per additional metre (450 mm) |
| Sale of Culvert – Used                                       | ½ new cost plus 10%   |
| Dust Abatement   | \$0.51 linear foot  |
| Sand   | \$5.50  |
| Sanding  | Equipment rate as above plus \$25.00 cubic yard             |
| GPS Survey Crew  | \$104.00 per hour plus vehicle costs                        |
| CAD Design & Drafting  | \$57.00 per hour  |
| Office Equipment   | \$5.00 per hour   |
| Administration fee on services with the exception of permits | 10%   |