

# CAPITAL PROJECTS

## Summary of 2016 & Source of funds

\* Preliminary and subject to change until 2016 audit is complete



AS at December 31, 2016. Prepared March 20, 2017

# CAPITAL PROJECTS



**Note for items budgeted from general operating fund. Funds will be transferred from accumulated surplus in the following fiscal year to the respected reserve subject to completion of the annual audit and subject to confirmation there is a Municipal Act Surplus. Under the Municipal Act, revenues and expenses are accounted for on a cash basis.**

**Unspent funds from general operating are allocated to overspent budget items first. Any remaining funds in the budget will later be transferred to reserves to ensure the municipality is not in a deficit**

**Unspent funds funded by reserves will remain in the reserve and can be utilized for another or the same project in a future year, subject to the annual financial plan.**

**Transfers to reserves can not occur if it places the RM in a deficit.**

# Capital Projects Update – Administration

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Document Management System	\$25,000	\$0.00	\$25,000	\$0.00	\$25,000	Item recommended by auditors. Carry forward Administration to work with Ricoh to better utilize current software	General Reserve

# Capital Projects Update – Administration

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Digitize Minutes	\$20,000	\$0.00	\$20,000	\$0.00	\$20,000	Purpose of minutes does not meet capital requirements	General Operating funds.
Server replacement at Admin	\$50,000	\$44,503	\$50,000	\$44,503	\$5,497	Project completed & under budget	General Operating Funds.

# Capital Projects Update – Administration

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Strategic Plan	\$50,000	\$46,542	\$50,000	\$46,542	\$3,458	Strategic plan will be carryover to 2017	General operating funds.
Land Purchase for drainage/easements	\$100,000	\$1,332	\$100,000	\$1,332	\$98,668		General Operating Funds

# Capital Projects Update – Fire Department

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Turn Out Gear	\$17,600	\$17,552	\$17,600	\$17,552	\$48	Purchased Gear	General Operating Funds
Digital Radios	\$40,000	0.00	\$40,000	0.00	\$40,000	Carryover to 2017	Capital Requirements Reserve

# Capital Projects Update – Planning

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Master Development Plan	\$75,000	\$0.00	\$75,000	\$0.00	\$75,000	No expenses or invoices for 2016 processed	General operating funds

# Capital Projects Update – Solid Waste

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Backhoe for Oakwood Transfer station	\$81,309	\$81,309	\$11,300	\$11,298	\$2.00	Lease complete	General Operating funds
Landfill Closure	*	\$510,374	\$64,747	\$51,380	\$13,367	Carry forward. *Total amount budget under further analysis	General Reserve



# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Water System Upgrades	\$625,000	\$0.00	\$625,000	\$0.00	\$625,000	Carry Forward. Potential new well sites based on Friesen Drillers study identified and discussed with Council. RFP to design and install new wells will be advertised in February 2017	Water Levy Reserve

# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Dugald Water Treatment Plant	\$10,000	\$0.00	\$10,000	\$0.00	\$10,000	Carry Forward	Water Levy Reserve
Oakbank Water Treatment Plant (UV)	\$350,000	\$354,006	\$350,000	\$340,650	\$9,350	Complete. \$13,356 spent in 2015 from Utility General operating fund. (2015 budget was \$300,000)	\$40,650 Utility Reserve \$300,000 Utility General Operating

# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Phosphorous Removal Study	\$40,000	\$12,700	\$40,000	\$12,700	\$27,300	Dillon consulting submitted the draft report on phase II study on July 22, 2016. A report was sent to council to continue with the existing chemical application method for phosphorus removal until a proven environmentally friendly option is available. Report was accepted.	Utility General operating. *annual Phosphorous removal application appears to meet operational expenses and not capital criteria.

# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Vehicle	\$35,000	\$37,126	\$35,000	\$37,126	(\$2,126)	Purchase, additional radios were not budgeted but required for the operation of the vehicle and included in value of asset	Utility General Operating
Oakbank Water Main Extension 2017		\$12,370	\$0.00	\$12,370	(\$12,370)	Costs for LID in Oakbank	Was not budgeted in 2016. Expense to be funded from Utility General Operating

# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Capability And Vulnerability Study	\$96,500	\$6,000	\$96,500	\$6,000	\$90,500	carry forward to 2017	General operating funds.
Well Monitoring and testing	\$10,000	\$0.00	\$10,000	\$0.00	\$10,000	carry forward to 2017	General operating funds.
Lagoon Decommission	\$1,195,000	\$373,457	\$600,000	\$350,923	\$249,077	Carry forward. Ongoing.	\$150,923 General Reserve \$200,000 Sewer Reserve

# Capital Projects Update – Water & Sewer

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Oakbank Sewage Force main & Lift Station Upgrade	\$2,750,000	\$1,880,275	\$2,710,070	\$1,840,346	\$869,724	carry forward to complete in 2017	1/3 Federal gov, 1/3 Provincial gov 1/3 Sewer reserve
Phosphorus Removal Equipment	\$250,000	\$64,291	\$250,000	\$64,291	\$185,709	Complete	Sewer Reserve

# Capital Projects Update – Facilities Department

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Fire Station 2 Renovations	\$20,209	\$20,209	\$20,209	\$20,209	\$0.00	Complete	Public Building Reserve
Firehall #3	\$100,000	\$0.00	\$100,000	\$0.00	\$100,000	Carry Forward	Public Building Reserve
Public Works – Planning door	\$10,000	\$6,588	\$10,000	\$6,588	\$3,412	Complete	General Operating Fund
Public Works Generator	\$25,000	\$0.00	\$25,000	\$0.00	\$25,000	Carry Forward	General Operating Fund
Public Works Trailer Rental	\$35,000	\$0.00	\$35,000	\$0.00	\$35,000	No longer required in 2016	Public Building Reserve

# Capital Projects Update – Facilities Department

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Pleasantview Lodge	\$30,000	\$5,850	\$30,000	\$5,850	\$24,150	Carry over	General Operating Fund.
Oakwood transfer Station – Outside Lighting improvements	\$18,000	\$10,530	\$18,000	\$10,530	\$7,470	Complete	General Operating Fund



# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Hard Surface Replacement Program	\$759,813	\$850,968	\$759,813	\$850,968	(\$91,155)	Complete October	Budget from Gas Tax Reserve General Operating Fund for overage.
Springfield and PR 206 Intersection lights	\$2,700,000	\$1,869,530	\$2,700,000	\$1,833,303		Carry Forward. To be complete in 2017 Further analysis on funds remaining	50% MI 50% RMS – Capital levy reserve
Zora Bridge Study	\$15,000	\$15,121	\$15,000	\$15,121	(\$121)	Complete	\$15,000 CDI Reserve \$121 General operating

# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Zora Bridge		\$192,509		\$192,509	(\$192,509)	Complete in 2017. Bridge open as of December	By-law was not prepared prior to construction. Funding will be utilized from General Operating Unspent budgeted funds
Oakwood Road	\$350,000	\$159,947	\$350,000	\$59,850	\$290,150	Carry forward. Approx. \$64,00 total cost for 2017 to complete works	50% General operating fund 50% Provincial grant

# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
GPS Survey Equipment	\$14,000	\$13,926	\$14,000	\$13,926	\$74	Complete	General Operating Funds
Fleet Management Program	\$1,120,000	\$807,187	\$1,120,000	\$807,187	\$312,813	Carry forward. -Fire Pumper -Police Pursuit vehicle  Purchased: 4) 2017 Chev Silverado 4WD 1)2016 CAT Grader 1) 2016 Case Tractor & Mower 1) 2016 Schulte Mower Partial payment for Fire Pumper	General Operating Fund

# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Cattail Utilization Study	\$5,000	0	\$5,000	0	\$5,000		General Operating Funds
Cooks Creek Dance Academy	\$50,000	0	\$50,000	0	\$50,000	Carry forward. Contact was made with the duplex owner in summer of 2016. It was requested at that time for a meeting to be planned in the fall of 2016 to acquire land. Numerous messages have been left for land owner however no returned phone calls have been received, and therefore no meeting has been arranged	General Operating Fund

# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Gravel Pit Assessment	\$125,000	\$26,750	\$125,000	\$26,750	\$98.250		Gas Tax Reserve
Heatherdale Railway Crossing	\$50,000	0	\$50,000	0	\$50,000	Carry Forward. Signalized warning system materials have been ordered by CN.	General Operating fund
Ortho Photos	\$45,000	\$49,736	\$45,000	\$49,736	(\$4,736)	Complete	General Operating Fund

# Capital Projects Update – Public Works

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Dundee Garson Reconstruction	\$50,000	0	\$50,000	0	\$50,000	Carry Forward to 2017	General Operating funds

# Capital Projects Update – Public Works - Drainage

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Drainage Master Plan	\$100,000, reduced to \$50,000	\$41,907	\$50,000	\$41,907	\$8,093	Carry Forward to 2017	CDI Reserve
Prairie Grove diversion	\$50,000	\$70,229	\$50,000	\$70,229	(\$20,229)	Carry forward approx. \$10,000	\$50,000 General Reserve \$20,229 General Operating fund
Sage West Drainage Improvements	\$500,000	\$303,323	\$500,000	\$303,323	\$196,677	Carry forward approx. \$50,000	\$260,000 General Operating funds \$43,323 General Reserve

# Capital Projects Update – Public Works - Drainage

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Mission Road Culvert & Drainage Improvements	\$200,000	\$125,525	\$200,000	\$125,525	\$74,475	Complete. Seeding in spring 2017	\$110,000 General Reserve \$15,525 Capital Requirements Reserve
Plympton Drainage Improvements	\$50,000	\$50,532	\$50,000	\$50,532	(\$532)	Complete Cost Shared and managed by CCCD	General Operating fund
Swede Drainage Improvements	\$50,000	\$58,592	\$50,000	\$58,592	(\$5,592)	Complete Cost share and managed by CCCD	General Operating fund



# Capital Projects Update – Recreation

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Cooks Creek Expansion	\$350,000	\$0.00	\$350,000	\$0.0	\$350,000	No funds issued. Carry Forward 2017	Dedication Reserve
Oakbank Arena	\$100,000	\$0.00	\$100,000	\$0.00	\$100,000	Funds are matched for the Canada 150 grant	General Operating Fund
Hazelridge Arena	\$100,000	\$0.00	\$100,000	\$0.00	\$100,000	Funds are matched for the Canada 150 grant	General Operating Fund

# Capital Projects Update – Recreation

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Dugald CC	\$31,000	\$18,851	\$31,000	\$18,851	\$12,149	Complete	General Operating Funds
Kin Park Play Structure	\$150,000	\$122,030	\$150,000	\$122,030	\$27,970	Complete	Recreation Reserve

# Capital Projects Update – Recreation

Name of Project	Total Budget	Total Expense	2016 Budget	2016 Expense	2016 Funds remaining (overspent)	Comments	Source of Funds in 2016
Recreation Master Plan	\$275,000		\$275,000			As per below	
Hazelridge Arena				\$74,649			CDI Reserve
Dugald CC				\$8,768			CDI Reserve
Oakbank Arena				\$52,295			CDI Reserve
Anola CC				\$42,412			CDI Reserve
				Total \$178,124	\$96,876	Unspent funds will remain in CDI Reserve	